

Official Minutes-BOT Meeting of September 19, 2024

Meeting Call to Order 7:08pm; Pledge of Allegiance conducted by Board President.

In Attendance:

Mr. Bruce Williams, President, BOT
Mr. Lafayette Little-Avant, Vice-President, BOT
Mr. Leroy Canady
Mr. Frank Davis
Ms. Cassandra Davis

Mrs. Sheila L. Thorpe, Executive Director/Founder
Dr. Otis A. Richardson, Business Administrator/Board Secretary
Ms. Emma Johnson, Treasurer
Mr. Joseph Wenzel, Esquire, Board Attorney

Visitor(s)

Mr. Michael J. Chiles

Welcome from Board President

Welcome to a Business Meeting of the Union County TEAMS Charter School Board of Trustees. It is our hope that you will find the meeting both informative and interesting. We thank you for taking the time to attend and be a part of this session. Please be advised that this and all meetings of the Board of Trustees are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided.

Session for Public Comments

Opened and closed by Board President with following statements:

“Any member(s) of the public wishing to speak may do so at this time.”

“Seeing that there is no person seeking to speak, the session for public comments is now closed.”

Approval of Minutes

Approve minutes of August 15, 2024

Motion made by L. Little-Avant, seconded by L. Canady.

Motion carried unanimously.

I. STATE OF THE SCHOOL Executive Director’s Update

State OCRS Visit Report 9/10/2024 – M. Chiles briefed BOT on walk-thru by OCRS on 9/10/24. Feedback from OCRS was positive, indicating that remediation steps being taken are reflective of updates to remedial plan. No formal debriefing was given; mention was made of written summary to follow, however no specific date for such was stated.

Enrollment: Student and Staff – Total student enrollment is currently at 305, of which 23 are IEP, 6 are 504s, 5 are Out of District. Demographics—59% African American, 37% Hispanic. **Staff** – 12 Admin, 4 Security/Maintenance, 31 Instructional (7 of which are Delta-T subs), 1 Nurse (from Horizon).

Presentations – Representative from Supreme Consultants made presentation on temporary staffing services provided by the company. Specialization seems focused on special education needs, with particular attention to TOSD temp services. Bi-lingual staffing was mentioned for Special Education teacher component. Interviewing candidates by client was indicated as part of vetting protocol. Mr. Marcos will send literature in the morning (9/20) for BOT review and assessment.

II. **PERSONNEL**

1. **New Hires for 2024 - 2025**

The Executive Director/Founder recommends, and I so move the hiring of the following staff to the positions listed as full – time employees at the salaries quoted. All employees are eligible for full Health Benefits, enrollment in the Pension System and are required to pass the Criminal History Background Check.

<i>NAME</i>	<i>POSITION</i>	<i>DEGREE</i>	<i>CERT</i>	<i>SALARY/GUIDE</i>
<i>Tyshon Denny</i>	<i>ELA Teacher</i>	<i>BA/ English</i>	<i>Permanent Substitute</i>	<i>Support Guide C – Step 1 \$42,550</i>

*Funding has been provided in line item **Teachers’ Salaries- General** of the 2024-2025 Revised Annual Budget.*

Motion made by C. Davis, seconded by L. Canady.

Motion carried unanimously.

2. **Acceptance of contract with KALEIDOSCOPE – Special Needs Staffing Group**

The Executive Director recommends, and I so move acceptance of the contract with Kaleidoscope, a Special Needs Staffing Group who will provide Speech Pathologists, TOSD staff and other services deemed necessary for students with classifications. Contract and per-diem costs will be reviewed by the Business Office in collaboration with BOT Attorney. All staff will be interviewed prior to assignment in the district. This contract will be effective from September 2024 through June 2025. (Rates attached)

Motion to table made by L. Little-Avant, seconded by F. Davis.

Motion carried unanimously.

3. **Acceptance of contract with Supreme Consultants - Special Needs Staffing Group**

The Executive Director recommends, and I so move acceptance of the contract with Supreme Consultants, a Special Needs Staffing Group who will provide Speech Pathologists, TOSD staff and other services deemed necessary for students with classifications. Contract and per-diem costs will be reviewed by the Business Office in collaboration with BOT Attorney. All staff will be interviewed prior to assignment in the district. This contract will be effective from September 2024 through June 2025. (Rates attached)

Motion to table made by L. Little-Avant, seconded by F. Davis.

Motion carried unanimously.

III. SCHOOL OPERATION

1. Application for IDEA - 2024

The Executive Director recommends, and I so move, the application of federal grant funds for IDEA, Individual Disabilities Education Act, in the amount of \$77,667.

Motion made by L. Little-Avant, seconded by F. Davis.

Motion carried unanimously.

2. Application for ESEA - 2024

The Executive Director recommends, and I so move, the application of federal grant funds for ESSA, Elementary and Secondary Schools Act, in the total amount of \$174,316. These funds are used to supplement comprehensive educational programs for all students enrolled. This includes special programs that enhance academic performance, parent and staff training, and social and emotional enrichment for all students. Additionally, the application refuses funds for multiple language learners as there is not an available consortium in which we may participate. The funds are in the amount of \$2,644.

Motion made by F. Davis, seconded by L. Little-Avant.

Motion carried unanimously.

IV. FINANCE

1. 2024-2025 Revised Budget

The Business Administrator recommends and I so move adoption of the 2024-2025 Revised Budget (copy sent via separate email) in accordance with OCRS guidelines set forth within the Renewal notification dated January 31, 2024. Total budgetary appropriations remain unchanged, however reallocations among line items have been made to reflect necessary revisions and/or updates to the on-going Remediation Plan.

Motion made by F. Davis, seconded by L. Little-Avant.

Motion carried unanimously.

2. Finance Report

The Business Administrator recommends, and I so move adoption of the following financial reports (copy attached):

-Secretary's Report for Period Ending 08/31/2024

-Treasurer's Report for Period Ending 08/31/2024

-Accounts Payable /Vendor Payments Report for 08/01/2024 through 08/31/2024

-Payroll Reports for 08/01/2024 through 08/31/2024

Motion made by L. Little-Avant, seconded by F. Davis.

Motion carried unanimously.

Adjournment

Board President called for adjournment motion.

Motion made by L. Little-Avant, seconded by F. Davis.

Motion carried unanimously.

The meeting was adjourned at 8:36pm.

Next Meeting

Thursday, October 17, 2024 via Remote Access, in accordance with new State Legislative guidelines.

Submitted for the Public Record,

Otis A. Richardson, MBA, PhD, CSBA
Business Administrator/Board Secretary